



**Knights of Columbus
Fourth Degree Exemplification
Saturday, October 20, 2007**



In Honor of Rev. Edward L. Richardson, SMA, State Chaplain and District Friar

INFORMATION FOR CANDIDATES, GUESTS AND CURRENT FOURTH DEGREE MEMBERS

Location:

Holiday Inn Select
Koger Center Conference Center
1021 Koger Center Boulevard
Richmond, VA 23235-4756
804-379-3800

Eligibility:

Candidates must be a Third Degree Knight and be in the Order for at least one year prior to October 20, 2007. Waivers may be granted for candidates that have been in the Order for at least 6 months but less than 1 year (i.e., a First Degree date of April 20, 2007 or earlier). Navigators must submit all waiver requests to the District Master as soon as possible, but no later than October 10, 2007.

Candidates with special needs are to be identified when their application is submitted. Special needs may be diabetics, candidates in wheel chairs, etc. All special needs candidates will take the Degree by observation. They are to report to the District Secretary who then will escort each candidate into the chamber. The Assembly must escort those with special needs to and from the Exemplification Room.

Fees:

The candidate fee is \$70.00. This fee includes the candidate's banquet ticket, social baldric, Fourth Degree Pin, certificate and processing fees. All fees are to be paid to the local Assembly.

Fourth Degree Dress Code:

All candidates must wear a Black tuxedo with a flat collar formal shirt (*NO RUFFLES OR WING COLLARS*), black bow tie and cummerbund, black socks and shoes. A candidate will not be allowed to participate in the events if there is any deviation to this dress code. Active duty military may wear formal dress dining uniform. Policemen and Firemen may wear their Dress Uniform as well.

Clergy:

No fee is charged. Assemblies are asked to assume their cost of \$60.00.

Banquet:

Cost: \$43.00 per Guest ticket. The cost of additional banquet tickets is to be paid to the local Assembly. The banquet includes:

Menu Choice:

- 10 oz. Prime Rib of Beef Au Jus
- Chicken Wellington
- Grilled Filet of Salmon

Entrees include salad, rolls and butter, potatoes, vegetables, Crème Brulee Cheesecake, coffee, tea, Decaf, Iced Tea



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Ladies Program:

Cost: \$22.00 (includes lunch). The entertainment will be a program conducted by the St. Edward's Music Ministry Youth Group. The lunch includes:

Menu Choice:

- Roast Turkey with Monterey Jack Cheese served on a gourmet pretzel roll
- Virginia Smoked Ham with Monterey Jack Cheese served on a gourmet pretzel roll

Entrees include choice of soup du jour or fresh fruit cup, Pasta Salad Primavera and a dill pickle, dessert, coffee, tea, decaf, iced tea

Cancellation Policy: No refunds ***AFTER October 16, 2007***

Hotel Reservations:

Please call the Holiday Inn Select at 804-379-3800. You **MUST** request the Knights of Columbus Fourth Degree rate when making your reservations. **The cutoff date for reservations is October 3, 2007.** The rate is \$90.00 per room plus tax.

Exemplification Memorial Mass:

Our Exemplification Memorial Mass will be held on Saturday prior to the banquet. This Mass fulfills your Sunday obligation.

Schedule of Events:

Day	Time	Event
Friday	Late Afternoon/Evening	Hospitality Rooms open
Saturday	11:30 AM ***	Ladies Program
Saturday	12:00 Noon	Exemplification
Saturday	5:00 PM ***	Mass
Saturday	7:00 PM ***	Doors open for banquet
Saturday	After banquet	Hospitality Rooms open

*** Time subject to slight changes

Please confirm with your Assembly representative when and where you should meet to get your tickets for the Exemplification, the banquet and the ladies program.

Please confirm with your Assembly representative when and where you should meet on Saturday morning to be escorted to the Degree. Note that all candidates need to report to the antechamber no later than 11:15 AM.

Special Notes:

- All reservations for candidate tickets, extra banquet tickets and ladies program tickets need to be made through the local Assembly and payment made to the Assembly.
- There will be hospitality rooms open at the hotel on both Friday and Saturday.
- A photographer will be available to take formal pictures (flyer attached)



*Preserve the memories
of this
momentous occasion*

Fourth Degree Exemplification

***Photography
By
"Images by Carl's Photography"
Carl Snyder, PFN***

***2-5X7 Portraits
\$15.00***

Please complete form and present with Check payable to: Carl Snyder

of people _____ Dress Description: _____

Qty	Description	Price	Total
_____	2 5X7's	\$15.00	_____

Phone # _____ **Total** \$ _____

***Images by Carl's Photography
6595 Pocahontas Lane
Hayes, VA 23072***

Name _____

Address _____

City: _____ **Zip:** _____

